



REPLY TO
ATTENTION OF

AK-MOU-034

DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY GARRISON ALASKA
600 RICHARDSON DR. #6000
FORT RICHARDSON, ALASKA 99X6-6000

MEMORANDUM OF UNDERSTANDING
BETWEEN
UNITED STATES ARMY GARRISON ALASKA
AND
ARMED SERVICES YOUNG MEN'S CHRISTIAN ASSOCIATION
AND
ARMY AND AIR FORCE EXCHANGE SERVICE, ALASKA
AND
DIRECTORATE OF COMMUNITY ACTIVITIES
AND
COMMAND STAFF CHAPLAIN
AND
THRIFT SHOP

SUBJECT: Building Maintenance

1. References.

a. DoDI 4000.19, Interservice and Intragovernmental Support, dated 9 August 1995.

2. Purpose. To establish the responsibilities of U.S. Army Garrison Alaska (USAG-AK) and the tenants of Building 5 for maintenance of the outside area of the building. The current tenants of Building 5 are the Armed Services Young Men's Christian Association (ASYMCA); the Army and Air Force Exchange Service, Alaska [AAFES-AK]; the Directorate of Community Activities (DCA); the Installation Chaplain; and the Thrift Shop. All occupants are hereinafter referred to as Building 5 Tenants.

3. Problem. The previous Memorandum of Understanding (MOU) assigned responsibility for cleaning and maintaining the area directly outside of Building 5 to AAFES-AK and the Defense Commissary Agency (DeCA). DeCA no longer occupies Building 5 and multiple tenants have since moved into the building. Therefore, this agreement requires updating to ensure the building maintenance workload is distributed equitably, and that all tenants perform their fair share in maintaining the portion of the building not covered by USAG-AK. USAG-AK maintains grounds and parking lots up to the curb of the building. The sidewalks and entrances are the responsibility of the building occupants.

4. Scope.

a. Responsibilities set forth in this MOU are for Building 5 Tenants. Should any of the tenants of this building vacate the premises, contact Post Operations (384-2247/2199) and the Defense Regional Interservice Support (DRIS) Office, ATTN: APVR-RRM-DRIS, 600 Richardson Drive #6250, Ft. Richardson, AK 99505-6250, so that this agreement may be updated.

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b. Responsibilities set forth in this MOU are conducted on a non-reimbursable basis.

5. Understandings, agreements, support and resource needs

a. USAG-AK. Through Post Operations, coordinate responsibilities between tenants and task tenants as to which part of the building they are responsible for. Develop a schedule and procedures for all tenants to ensure that safety, cleanliness and appearance are consistent with standards adhered to by other tenants occupying similar buildings on the installation.

b. Building 5 Tenants. Adhere to the schedule and procedures tasked by Post Operations. Maintain all sidewalks and entrances outside of Building 5. Maintenance includes periodic, timely removal of loose paper and trash which have not been placed in a dumpster, as well as snow removal. Snow should be completely cleared from sidewalks and entrances to permit safe entry for visitors to the building.

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6. Effective Date. This agreement becomes effective upon signature of the final signatory. This agreement may be modified or terminated at any time with the consent of both parties, or unilaterally terminated when the initiator provides 180 days written notice to the other parties.

Tom Morgan

THOMAS MORGAN
Executive Director
ASYMCA of Alaska
Service, Alaska

DEC 17, 2002

(Date)

David L. Shutt

DAVID L. SHUTT
LTC, AR
Post Commander

DEC 4 2002

(Date)

George W. Bass

GEORGE W. BASS
General Manager
Army and Air Force Exchange
Service, Alaska

17-Dec-02

(Date)

John J. Curry

JOHN J. CURRY
Director
Directorate of Community Activities

DEC 4 2002

(Date)

Edie Jensen

EDIE JENSEN
Thrift Shop Manager
Thrift Stop

12-Dec-02

(Date)

James K. Bluett

JAMES K. BLUETT
COL, CH
Installation Chaplain

12-17-02

(Date)